

**Approved**  
**Sherwood Forest Owners' Association**  
**Board of Directors Meeting Minutes**  
**August 18<sup>th</sup>, 2007**

**Call to Order:** 10AM Big London

**Roll Call:**

Present: Stan Hoffart, Craig Anglin, Charlie Rouse, George Poehlman, John Jacobson, John Thomas, Denise Thielges, Doug George, Tom Brown, and Carrie Aspinwall until 11:15AM

Absent: Curt Krone

**Review of the Minutes:**

*Motion* to accept the minutes as written made by Stan Hoffart and seconded by Tom Brown.

*Vote:* YES – Unanimous

**Review of the Agenda:**

*Motion* to accept the agenda made by Denise Thielges and seconded by Charlie Rouse.

*Vote:* YES – Unanimous

**Financial Report:** George Poehlman (See copy of report)

*Motion* to accept the financial report made by Craig Anglin and seconded by Stan Hoffart.

*Discussion:* The electrical upgrade.

Work is currently being done in both East and West Canterbury. Nottingham Town is next. It currently looks as though the upgrade completion will take place in the spring of 2008.

*Vote:* YES – Unanimous

**Managers Report:** Jackie Christopherson

*Motion* to accept the manager's report made by Craig Anglin and seconded by Stan Hoffart.

*Discussion:*

- Hot Tub – will be brought up at budget time.
- Common Ground Encroachment Clarification – The complaint form must be signed. The signed name will not be disclosed.
- Lot line issues between owners – must be resolved by the owners.
- Street Lights – Derby Town issue, the light and sensor have been replaced but it is out again. We are going to replace the fixture. Putting switches on light posts would cost about \$250 a post for a grand total of \$13,750.00.
- Pedestal covers – could create hazardous situations.

**Motion** made by Charlie Rouse not to allow any type of pedestal enclosure, seconded by Stan Hoffart.

**Vote:** YES – Unanimous

**Motion** made by Charlie Rouse that any currently existing pedestal enclosures must be removed, seconded by Doug George.

**Vote:** YES – Unanimous

- Stewardship Program – benefits for the Forest.

**Motion** to accept the Stewardship Program from the DNR made by Craig Anglin, seconded by Carrie Aspinwall.

**Vote:** YES – Unanimous

**Vote** to accept Managers Report: YES – Unanimous

**Old Business:**

- ❖ Buildings & Grounds – Need for permit for fill

**Motion** made by John Jacobson:

“A Building Permit is required for all **new** improvements or physical changes to property located within Sherwood Forest such as, but not limited to, driveways, pads, decks, storage sheds, screen houses, cutting trees, holding tanks, barbeque pits and permanent fire rings. Permits must be obtained at the Association office before improvement begins. A sketch of the proposed improvement is required, including location, materials to be used and a description of the exterior finishing. All improvements must comply with the rules and regulations of Sherwood Forest. All permits issued will be valid for the fiscal year in which issued (April 1 to March 31). The permit will then need to be reissued if the campsite improvement is not complete.

***Anything that is used in maintaining the existing property in its present condition does not need a permit (i.e. resurfacing existing gravel, restaining an existing deck or porch, etc.). If in doubt, check with the office.”***

Seconded by Doug George.

**Vote:** YES – Unanimous

- ❖ Guidelines for calling the Sheriff – Craig Anglin

Craig will be getting together with Jackie to discuss.

- ❖ Guest camper on owners lot:

We have been over charging on these fees. The charge should be \$15 a night instead of \$30. We are terribly sorry and will be refunding over paid fees to lot owners.

Charlie Rouse handed out a proposal, to all Board members, on guest and camping fees to be discussed at the September BOD meeting.

- ❖ Street lights – this topic was discussed in the Managers Report

Break: 11:15 AM

Meeting back in session: 11:25 AM

**Requests for Variances:** None

**Activities Report:** Doug George

Thank you goes out to Jerry Northway for redesigning and work on the float. The Corn Feed and dance are scheduled for today. Both will be held inside the clubhouse should it rain.

Labor Day weekend will be busy with the following activities scheduled: Saturday: The Volunteer Bake Sale and Auction, Trick or Treating and the Spooky Wagon Ride, Sunday: The Olympics and Flea Market, Monday: The Volunteer Pancake Breakfast.

**Environmental Committee Report:** Craig Anglin

Craig and the maintenance team have identified about a dozen trees that need to come down on Robin Hood Drive between Canterbury and London Towns.

The Evergreen Award announcement is tabled until the September BOD meeting.

**Volunteer Committee Report:** LaVonne Danielson

A farewell party for John and Edna Crum is scheduled for 7PM, August 28<sup>th</sup> at Big London. Everyone is welcome to come.

We are in need of good slightly used items to be donated to the Volunteers for the Auction.

The next Volunteer Pot Luck meeting is scheduled for noon on August 20<sup>th</sup>. The election of officers will take place at this meeting and we are looking for and welcoming new faces.

**Nominations Committee:** Craig Anglin

As of yet, there are no applications for Board members.

**Other Business:**

*Correspondence:* Ginny Cain, C501  
Requesting the pool and clubhouse remain open until at least 7PM on Labor Day.

*Correspondence:* Office Staff  
Have received many complaints about loud ATV's on the roads after 11PM. Would like to see a temporary rule to stop this on Labor Day weekend.

*Board Response:*  
Security can respond to quiet time issues.

*President George Poehlman:* Proposal presented on ATV course at the July 07 BOD meeting.

*Response:*  
The Covenants require 51% of the membership approval for this proposal. The proposal would have to be put together and included in the annual packet for a vote at the annual meeting.

Cindy Hadley D131 Would like to thank the housekeeping crew. They are doing a great job.

Dick Lonn L607 & 08 Thinks assessments should remain the same if owners will be required to pay for electricity. Believes that individual meters should be locked. Can we use downed trees for wood cutting?

John Laudert L717 Thinks that Sherwood Forest is the States best kept secret. Would like to see a onetime assessment of \$200 per lot just to have in the bank in case of an emergency.

Jerry Northway L522 Have we abandoned our height restrictions on permits? Is the BOD going to enforce proof of insurance for vendors?

**Board Response:** Discussion on vendor liability insurance. The BOD will look at this rule.

Dana Reed L618 Thanked George for the wonderful letter he wrote for the weekender. Believes there is too much electrical waste by owners that leave lights on when they are not here.

LaVonne Danielson N109 Checked into companies and Aitkin County for bids on dust control. The cost ranges from \$24,000.00 to \$28,000.00 for a one time application.

***Motion*** to adjourn made by John Thomas, seconded by Tom Brown.

***Vote:*** YES – Unanimous

Meeting adjourned at 12:17PM

Respectfully submitted,

Rose Hendrickson  
Acting Secretary

**Approved**  
**Sherwood Forest Owners' Association**  
**Board of Directors Closed Meeting Minutes**  
**August 18<sup>th</sup>, 2007**

Meeting in Session 1PM

**Attending:** Board Members: George Poehlman, John Jacobson, Stan Hoffart, Craig Anglin, Charlie Rouse, John Thomas, Denise Thielges, Doug George and Tom Brown

Non Board Members: Jeff & Dawn Clearence – Association Members  
Jackie Christopherson - Manager  
Rich Simpson – Witness  
Rose Hendrickson – Acting Secretary

**Topic of Meeting:** The recession of two \$300 fines levied against Jeff Clearence for verbal abuse of employees.

*George Poehlman:* Presented background on why the fines were levied.

*Jeff Clearence:* Presented his side of the incidents.

*Jackie Christopherson:* Presented her side of the incidents.

*Rich Simpson:* Presented what he witnessed.

Jeff & Dawn Clearence, Jackie Christopherson and Rich Simpson excused.

Board members discussed all statements given.

**Outcome:** Mr. Clearence will be fined \$600 less \$150 as long as there are no similar incidents within twelve months of receiving written notification of this decision and the remaining fine of \$450 is to be paid within thirty days of receiving written notification of this decision.

Meeting Adjourned at 1:35PM.

Respectfully submitted,

Rose Hendrickson  
Acting Secretary

