

## **APPROVED**

### **SHERWOOD FOREST OWNERS' ASSOCIATION BOARD OF DIRECTORS MEETING MINUTES SATURDAY August 19<sup>th</sup>, 2006**

**Call to Order:** 10:02 AM at Big London

**Present:** George Poehlman, John Jacobson, Dave Baack, Jerry Grady, Greg Modrow, Gene Ramacher, Carrie Aspinwall, Denise Thielges, Doug George.

**Absent:** Charlie Rouse and NenaSue Barker.

#### **Review of Minutes:**

- **Motion:**  
Carrie Aspinwall made a motion to approve the Minutes for July 15<sup>th</sup>, 2006.  
Seconded by Doug George.
  
- **Discussion:**
  - Change to Minutes- Find to Fined.
  - Change to Minutes- Then next year it will be put money toward our Capital Budget for 60-70 mailboxes and Parcel Bin changed to Then next year money's would be budgeted.
  - Change to Minutes- instead of camping season- when the key is returned.
  - Change to Minutes- waver to waiver.
  - Change to Minutes- Gulf to Golf.
  
- **Vote:**  
Yes- Unanimous
  
- **Motion Passed.**

#### **Review of Agenda:**

- **Motion:**  
Carrie Aspinwall made a motion to approve the Agenda for July 15<sup>th</sup>, 2006.  
Seconded by John Jacobson.
  
- **Vote:**  
Yes- Unanimous
  
- **Motion Passed.**

#### **Treasure's Report:** George Poehlman

- George Quotes "Our financial performance through the first four months of the year has been very good."

- **Balance Sheet:**
  - Total operating cash (line 7) was \$249 thousand at the end of the month. During July operating cash increased by \$35,134, primarily due to collection of the second half of the regular assessment.
  - At the end of July the balance of Owner Assessments Receivable (line 12) was \$142,559. This decrease of \$76,799 from the June balance was due to the collection of the second half of the regular assessment. The balance of Owner Assessments Receivable includes all assessments due this year and any past due assessments. Since approximately \$86,000 of this balance is for the Special Capital Assessment, which is due in October, this means that approximately \$56,600 is now overdue in her report.
  - The balance on the loan for the electrical upgrade (line 33) was \$293,698. This is basically on track with our plan. We will be making first payment after we get \$100 Special Assessment.
  
- **Income Statement:**
  - In the Operating Fund we are reporting a profit of \$265,137 for the first four months of this year (line 50). Because we recognize all of the assessment income at the start of the year, we will always show a very large profit at the beginning of the year and this grows smaller each month as we incur expenses. Per our budget, we expect to end this year with an operating profit of approximately \$20,000 before depreciation charges. **The important point here is that our profit at the end of the four months of this year is \$510 more than we had budgeted.**
  - Total Campground Management Expenses (line 41) are \$9,320 under budget. The most significant cause for this is that **Wages and Payroll Taxes (lines 22&23) are \$21,665 less than we had budgeted.** Offsetting this positive variance are; Professional Fees (line 29) which is \$1,815 over budget, Vehicle Operation & Mileage Expense (line 32) which is over budget by \$1,511 due to higher than expected fuel costs and Office Expenses (line 34 which is \$4,767 over budget.
  - The year to date Capital Fund expenses (line 68) is 11,523 over budget. The primary cause for this is that costs for the electrical upgrade are \$5,523 more than we had budgeted and interest expense on the loan was \$6,096, which we had not budgeted for, we will be just fine.
  
- **Motion:**

Dave Baack made a motion to accept the Treasurer's Report.  
Seconded by Denise Thielges.
  
- **Vote:**

Yes- Unanimous
  
- **Motion Passed.**

**Managers Report:** Jackie Christopherson

- Need volunteers for Labor Day Weekend Activities.
- People are making the Golf cart/ATV number change.
- Will be cracking down on those next year, who don't have these stickers.
- 2 dozen cards have been turned off due to assessments.
- We have passed out Hold Harmless Agreements to those who would like their mail forwarded.
- Speeding needs to be addressed.
- Blanket warning for speeders will be sent out in weekender.
- Need \$100-\$150 for fans in the new clubhouse deck addition.
- Will be holding fundraisers for these.
- If we switch to Auto Owners Insurance we can save \$816.00 Per Year.
- Situation where an Owners refrigerator was shut off for a week due to electrical upgrade. It will be \$2,700 for a new one.
  
- **Motion:**  
Denise Thielges made a motion to accept the Managers Report.  
Seconded by Doug George.
  
- **Discussion:**
  - Insurance Situation- Compare Coverage.
  - Blanket for Speeding- All vehicles are becoming a problem and on Labor Day weekend there will be No warnings only Fines.
  - Need to tell Dave Harris to Slow Down.
  
  - **Motion:**  
Dave Baack made a motion that during the Labor Day weekend Owners and Guest will not get any warnings about speeding they will be fined on the spot. This is an Official Warning for Labor Day Weekend.  
Seconded by Carrie Aspinwall.
  
  - **Discussion:**
    - Complaints are very helpful.
    - Security is not the only ones watching for speeders.
    - Check into renting speed meters from police dept.
    - Check with Garrison Commercial Club for radar guns.
  
  - **Vote:**  
Yes- Unanimous
  
  - **Motion Passed.**

- Fine for speeding is \$25. Jackie can make decision if it needs to be higher.
  - Plastic Toy Boxes- Should keep wood.
  - Skate Board Ramp- Talk to Insurance Agent.
  - Speed Bumps- look into portable speed bumps. Talk to Insurance Agent. They should be a last resort.
  - Refrigerator- Not sure whose fault so go ahead and submit to our Insurance Company.
  - Blocking off parking lot during big events- this is up to Jackie when she wants to block off the parking lot.
  - Illegal screen houses- New owners having problems with this due to previous owners. Solution could be to offer Inspection before prospective owners buy. Board has until next meeting to think about wording for a motion on this.
- **Vote:**  
Yes- Unanimous
  - **Motion Passed.**

### **Variances:**

- D307&309- Wants a variance for sidewalks.
  - **Motion:**  
Dave Baack made a Motion to grant Owners of Lots D307&D309 to put a sidewalk in, with the stipulation that Sherwood still has the right for easement area, although if Sherwood needs to remove the sidewalk any reason at all, Sherwood is not responsible for replacing this sidewalk.  
Seconded by Doug George.
  - **Vote:**  
Yes- Unanimous
  - **Motion Passed.**
- L707- Wants log siding on shed.
  - **Motion:**  
Carrie Aspinwall made a motion to allow owners of Lot L707 to put log siding on their shed.  
Seconded by Greg Modrow.
  - **Discussion:**
    - George informed the board that in this case the shed had already done and the owner is now asking for a variance.
    - **Amended Motion:**

Carrie Aspinwall made a motion to amend her prior motion by including a fine of \$25 for none compliance.  
Seconded by Greg Modrow.

**Carrie Aspinwall retracted her motion to approve this variance.**

- **Discussion:**
  - This issue was approved the forest although we did not know that this owner was going to be creative.
  - Our Employees are making a book of variances.
  - We need to look into our rules for sheds exactly like we looked at three season porches.
  
  - **Motion:**  
Dave Baack made a motion to table variance until next meeting but owner will be fined \$25 for lying.  
Seconded by Greg Modrow.
  
  - **Discussion:**
    - Our rules need to be discussed in depth.
    - Why do we fine people for making things nice- John Jacobson.
  
  - **Vote:**  
Yes- Unanimous
  
  - **Motion Pass: Variance Tabled.**

**Board took a five-minute break at 12:02am.**

**Board reconvened at 12:12am.**

**Volunteer Dinner is for all Volunteer's which includes All Board Members. Please Board Members attend.**

**Security:** Carrie Aspinwall

- Carrie would like to thank all of the Volunteer's, our town Reps, and all who are watching our neighborhoods.
- Security for the dance on July 22<sup>nd</sup> went great.
- Gathering youth for the youth patrol for Labor Day Weekend.
- Youth will be identified by rubber bracelets.
- Will be giving a mini survey for our youth- what do they want?

**Activities:** Doug George

- July 22<sup>nd</sup> dance was lots of fun
- Corn feed today- need people for shucking corn starts at 3pm.
- Dance is from 7pm-11pm.

- Volunteer dinner is at Big London.
- Dance after from 7pm-11pm.
- Spooky Wagon Sept. 1<sup>st</sup>.
- Trick or Treating Sept. 1<sup>st</sup>.
- Olympics Sept. 2<sup>nd</sup>.

**Volunteer Committee:** Doug George (for Lavann)

- Sept. 2<sup>nd</sup> Auction.
- Sept. 1<sup>st</sup> pick up for auction.
- Sept. 4<sup>th</sup> pancake breakfast.

**Environmental:** Carrie Aspinwall

- \$'s for shrubs and flowers around robin hood.
- Recycling issues still in works.
- Evergreen Award- nominations closed: formal presentation at next board meeting.
- Need town Reps. to continue to keep a healthy campground.
- Would like to know what environmental issues means to our owners.
- Any suggestions please bring to Jackie or Carrie.
- Town Rep. Meetings are week before board meetings at clubhouse at 8:30am.

Corrections for New Board List please- seats opening talk to Jackie.

**Correspondance:**

- John Jacobson- Thank you to donations for the Big London Playground.
- Mary Lynn Gallymore- ATV issue please think about will be talking about next meeting.

The Volunteers who did the beer sale during one of our dances donated \$40 in tips to the volunteer committee.

**For Town Meeting and Other Business notes please view Carrie Aspinwalls Notes!!**

**Adjournment:**

- **Motion:**  
Dave Baack made a motion for Adjournment.  
Seconded by Gene Ramacher .
- **Vote**  
Yes- Unanimous
- **Motion Passed.**

**Meeting Adjourned at 1:25pm.**